

Standon Parish Council

Parish Plan Working Group

Minutes of a Meeting held on Tuesday, 17th November 2009 in
the Lankester Lounge, Standon & Puckeridge Community Centre, at 7pm.

Present:

Cllr. Ruth Arikans (**RA**), Cllr. Ken Goodsell (**KG**), Cllr. Richard Stacey (**RS**),
Cllr. Alex Lang (**AL**), Mr. Michael Marshall (**MM**).

Apologies: Cllr. Emma Painter (**EP**)

Cllr. Alex Lang was asked to be Acting Chair for the Meeting.

Objectives:

- i) to move forward on the production and publication of a Parish Plan for the Parish of Standon
- ii) to have this document submitted to Hertfordshire County Council in order this may be incorporated into the County Plan
- iii) to be available in both hard copy and electronically to Parishioners

Background:

The previous Parish Plan, of some 47 pages, had been produced by the Standon & Puckeridge Amenities Society (no longer in existence) in 1991. A copy of that Plan was kindly provided by Michael Marshall. The original 1991 Questionnaire was to be copied and then returned to Mr Marshall.

It was necessary to provide a new Parish Plan and to have this incorporated into the next version of the County Plan.

Approach:

A general consensus of opinion thought the following actions to be a good starting point.

Approach the CDA for information and advice re the possibility of a Grant towards costs involved in production and publication (**AL**)

Request that Standon Parish Council make the sum of £1,000 (One thousand Pounds) available to the Working Group to enable work to proceed. This would be repaid should sufficient Grant aid be achieved (**AL/RS/Clerk**).

To note the offer from Sheila Pilkington (Markyate P.C.), re completing the Parish Plan on our behalf for the sum of £1,625, be held on file pending future outcomes

Ascertain a deadline date for inclusion into the County Plan and work towards achieving this goal **(All)**

Invite Rob Street, John Phillpott, and a representative of Friends of Standon Church, to join the Group **(AL)**

Consider the annual May Day event for promotional purposes **(All)**

Michael Marshall had produced Project Charts for the initiative and would update these as required **(MM)**

An initial questionnaire to be undertaken, involving approx two hundred residents living in Puckeridge, Standon, Colliers End, and Barwick. Clerk to provide paper and assistance with copying, **(All/Clerk)**

Cllr Ruth Arikans to Draft Questionnaire **(RA)**

Initial Questionnaires to be distributed by 1st December 2009, with responses returned by 15th December 2009 **(All)**

A decision is needed on where the completed Questionnaires are to be returned **(All)** – *post Meeting note – Questionnaires will be returned to the Community Centre.*

Comments, suggestions, and opinions to be taken from the results, to be used in the production of the final Questionnaire **(All)**

It was thought the Questionnaire could be distributed as 'pull-out' centre pages in the March edition of PS (electronic copy deadline Feb. 10th) provided electronically on the Parish Council website, the Community Centre website, village website, and copies available in shops, health centre, pubs, garage, etc., throughout the Parish **(All)**

Various points for the return of Questionnaires to be agreed **(All)**

A dedicated e mail address was required – parishplan@standonparishcouncil.co.uk to facilitate the return of online questionnaires **(RS)**

A flyer could be in the December edition of PS – subject to timespan, giving details of the Parish Plan, Questionnaire, etc., **(RA/RS)**

A Public Meeting to be arranged for Tuesday, 19th January, at 7pm in the Community Centre **(AL)**

The possibility of a Foreword by Lord Trenchard or similar was to be considered **(All)**

It was noted that, in particular, young people in the village were to be consulted **(All)**

The services of a photographer (J. Arikans) was offered **(RA)**

Date of Next Meeting: Wednesday, 16th December 2009, at 7pm in the Community Centre